

Triview Metropolitan District Board of Directors

Triview Metropolitan District – Board Room
16055 Old Forest Point, Suite 300
Monument, CO 80132

Meeting Minutes

Board of Director's Regular Meeting – September 8, 2015

1. **Call to Order:** President Robert Fisher called the meeting to order at 5:04 p.m. Board members present were Director Mark Melville, Director Reid Bolander, and Director Bob Eskridge (arrived at 5:11). Director Marco Fiorito absent. Staff and contractors present were Valerie Remington, District Manager.
2. **Declaration of a Quorum, Notice & Posting:** President Fisher declared a quorum present and that the public notice of this Board meeting has been duly posted.
3. **Approval of Agenda:** Motion to approve the agenda was made by Director Bolander and seconded by Director Melville. Motion approved.
4. **Approval of Consent Agenda:** Motion to approve the consent agenda was made by Director Bolander and seconded by Director Melville. Motion approved.
5. **Public Comment:** None
6. **Resolution No. 5-2015, A Resolution Establishing a Policy Regarding Fees and Fee Changes:**
A motion to approve the resolution was made by Director Bolander and seconded by Director Melville. Four directors in favor, none opposed. Motion approved.
7. **Review of July 2015 Financials:**
 - a. **Disbursements over \$5000:** Check to JDS Hydro Resources for Sanctuary Transmission Line in the amount of 411,162.50. Check for A Green Image for fertilizer and surge weed control in the amount of \$7,165.00. Check to Mountain Peak Controls, Inc., for D4 Well progress billing in the amount of \$13,062.80. Check to DRC Construction Services, Inc., for CCTV Inspection and cleaning sanitary sewer in the amount of \$15,792.15. Check to Applied Ingenuity for D4 Well Completion in the amount of \$201,070.35. Motion to approve the disbursements over \$5000 removing Item #2, A Green Image, was made by Director Bolander and seconded by Director Melville. Motion approved.
 - b. **July 2015 Financials:** Financials were presented by V. Remington. Motion to approve the July 2015 financials as presented was made by Director Eskridge and seconded by Director Bolander. Motion approved.

8. Sanctuary Pointe Transmission Line Contract Award: There was a brief discussion by the Board regarding the contract. V. Remington reported that the bid came in very favorable. Recommendation by JDS Hydro was made to award to Kempton Construction. Request was made to make the contingency for this contract 10% because of the unknown territory. The Board chose to plan for 10% contingency, however only approve V. Remington to sign up to a 5% contingency. A motion was made by Director Eskridge and seconded by Director Bolander to award the bid to Kempton Construction and authorizing V. Remington to sign the contract with a 10% contingency, however any expenditures over 5% contingency need to be re-approved by the Board. Motion approved.

9. Triview Metropolitan District Drug & Alcohol Policy & Procedure Discussion/Decision: Policy presented to the Board. Motion was made by Director Bolander and seconded by Director Eskridge to approve the Drug & Alcohol Policy & Procedure and The Drug & Alcohol Testing Policy and Procedure. Motion approved.

10. Intergovernmental Agreement Emergency Resource Sharing Discussion/Decision: Discussion regarding the IGA was held by the Board. Item C and Item D should have the amount of \$10,000 entered. Motion was made by Director Melville and seconded by Director Bolander to approve the IGA.

11. Operation Report: Report was presented by V. Remington
Water/Wastewater

- D4 well outfitting is still underway.
- Testing for sources of arsenic completed.
- Installation of the recycle pump complete.
- Meter reading device not functioning. Board declined to replace the item at this time. Staff needs to enter the homes to read the meter mid-month until the device is replaced. Monthly meter reading is not impacted.

Parks/Streets

- Striping for the long lines is done. Cross walks will be completed soon.
- Road repairs are marked. Estimate for repairs is attached. A motion was made by Director Bolander and seconded by Director Melville to disburse one half of the contract price to begin work.

12. Manager Report: Report was presented by V. Remington

- Inclusion of the Diamond Shamrock is in the early stages of discussion.
- Water loss worksheet presented. Water loss in the District is below industry standards. Water loss prior to V. Remington's tenure exceeded 22%. The losses for the District generally are below 10% since the arrival of V. Remington in 2013. The

last month losses rose briefly due to a broken meter. Meter has been fixed. Even with the broken meter, losses are still below industry averages.

- Customer Malenkovic's request for a gate in an exterior fence was turned down.
- Request to interview candidate for the open position was made. President Fisher said that he would review the resume and contact the District Manager.

13. Executive Session: Motion to recess to executive session was made by Director Bolander and seconded by Director Melville. Motion approved. The meeting was recessed to executive session at 6:13 p.m. by President Fisher pursuant to C.R.S.24-6-402(4)(b) and C.R.S. 24-6-402(4)(f) for conference with attorney for advice on specific legal questions and personnel matters.

Return to regular session 7:25 pm.

14. Adjournment: Motion to adjourn the meeting was made by Director Bolander and seconded by Director Eskridge. Motion approved. The meeting was adjourned at 7:26 p.m.